FACILITY OVERDOSE RESPONSE BOX (FORB) PROGRAM: INITIAL ORDER FORM

This form is only intended for primary sites already registered with the FORB program. If you are a registered satellite site, please connect with your primary site directly to obtain supplies. ***These staff supplies are not to be used by health authority staff and should only be distributed to registered FORB satellite sites.***

- We provide both individual-sized 3 dose kits, and hard sided plastic boxes with 10 or 20 doses (see image to right).
- Please refer to our **How Much to Order** recommendations on page 2.
- To replace the content of a kit or box, please complete the Refill Order Form and email this to naloxone@bccdc.ca



E-mail form to naloxone@bccdc.ca or fax to 604-707-2516
For queries, follow-ups or changes to orders E-mail naloxone@bccdc.ca
Please allow **10 working days for delivery**. Plan ahead to avoid shortages at your site.
Please fill in your site information in full to ensure there are no delays in processing.

toward THE heart.com
BCCDC HARM REDUCTION SERVICES

☐ These supplies are for staff use only and not for distribution	☐ This is an **URGENT** order request
Full Site Name :	
Site ID #:	**Date Submitted:**
Primary Contact Name:	**Delivery Days:**
Shipping Address *(street number, street name, street type, direction, unit, floor, city, postal code):*	**Delivery Times:**
	Email:
	Phone Number:

****** Please note that this is an initial order form, the content of the kits is intended to be re-filled once used. Here is the FORB refill order form for future orders ******

Products	Contents	Unit of issue	Quantity Ordered
Facility Overdose Response Kit (3 dose)	1 x Blue Case 3 x Naloxone, 0.4 mg/mL, 1 mL ampoule 3 x Vanish Point® 3 mL syringe 1 x Amber medication bottle with label 3 x Plastic ampoule breakers 1 x Pair of non-latex gloves 1 x Individual breathing mask	**1 kit**	**_____ Kits**
Facility Overdose Response Box (10 dose)	1 x Clear Box 10 x Naloxone, 0.4 mg/mL, 1 mL ampoule 10 x Plastic ampoule breakers 10 x Vanish Point® 3 mL syringe 10 x Individual breathing mask 1 x box of 200 gloves	**1 Box**	**_____ Box**
Facility Overdose Response Box (20 dose)	1 x Clear Box 20 x Naloxone, 0.4 mg/mL, 1 mL ampoule 20 x Plastic ampoule breakers 20 x Vanish Point® 3 mL syringe 20 x individual breathing mask 1 x box of 200 gloves	**1 Box**	**_____ Box**
Training (loose supplies)	Vanish Point® 3 mL syringe	100	
	Plastic ampoule breakers	100	
	Water ampoules, 1 mL	100	

FORB Initial Supply order at the BCCDC

To receive FORB supplies, sites must be registered with the FORB program. To learn more, visit https://towardtheheart.com/forb

General Notes about Supplies

- The FORB kits and boxes are intended to be refilled. Please do not distribute these kits or discard after use
- Any changes to supplies will be posted on towardtheheart.com
- Use older supplies first. Remember: First In, First Out (FIFO).
- Naloxone has an expiry window of about 2 years. Please check inventory periodically.
- When a naloxone lot is due to expire, the BCCDC will send out an email with information on how to replace the contents of your kits and boxes. Updates will also be posted on www.towardtheheart.com.
- Naloxone FAQ
- Naloxone ampoules and loose supplies can be ordered to replace the contents of the 10 dose and 20 dose boxes with the refill order form
- Replacement bottles can be ordered to replace the contents of the blue 3 dose kits—1 replacement bottle can be ordered per kit. Please also order vanish needles and breathing masks
- Individuals looking for a personal Take Home Naloxone kit can be directed to the Toward the Heart site finder: https://towardtheheart.com/site-finder

BCCDC Weekly Processing

- To order supplies to refill the contents of your kit or box, complete the FORB Refill Supply Order Form and email it to naloxone@bccdc.ca or fax it to 604-707-2516.
- Please complete all site information fields, as well as indicating any changes to contact information to avoid delays in processing (or email any site updates to naloxone@bccdc.ca using the Update Site Details form).
- Orders are processed every Thursday. For timely processing, we recommend submitting your order by Wednesday end-of-day. All orders received after the cut-off time of 11:59 pm on Wednesday will be processed the following week.
- The supplies will be packaged at the BCCDC pharmacy. **Delivery is expected to be up to 10 working days from the Thursday processing date.**
- To avoid disruption of services, plan ahead and place an order before you run out of stock.

How Much to Order

- We suggest ordering as and when needed.
- For training we recommend ordering 1 syringe, 1 water ampoule, and 1 ampoule breaker per person
- If toxic drug poisonings are rare for your site, we recommend either the 3 dose kit or the 10 dose box.
- The 3 dose kits are ideal for outreach workers.
- A large facility may need more than 1 kit/box.
- The 10 and 20 dose boxes contain FORB instruction cards. However, this is not provided with the 3 dose kits, here is a print ready resource should your site require it.

BCCDC May Contact You If:

- Your order is unusually large or small
- Your site consistently order kits or boxes rather than replacement supplies
- Your order requests fall outside the FORB program scope (e.g. requests for supplies to distribute to individuals. Please refer to the THN program information)

Receiving Supplies

- Please check your order upon receipt. Ensure that you have received the correct quantities and that the supplies reach you in good condition. If you notice any discrepancy, or have any questions or concerns about the distribution of take home naloxone supplies, please email naloxone@bccdc.ca