

#### Get the right web browser and allow pop-ups:

To take an Online Street Degree course, you'll need to use a laptop or a computer. The courses do not work properly on a mobile device.

You will also need your laptop or computer to be using a Chrome Browser. If you don't already use Chrome, please download it by googling 'download Chrome' and downloading the version of Chrome that is right for your computer.



#### Create a LearningHub account and start a course:

Once you have your Chrome web browser open, you'll need to make yourself a free account at LearningHub.

To create a LearningHub account:

- 1. Go to https://learninghub.phsa.ca/Learner/Home
- 2. Click on 'New to LearningHub? Sign up for an account'
- 3. Learninghub will ask you not to create multiple accounts (if you don't have a Learninghub account already, just click continue).
- 4. You will need to use an existing email account to create a LearningHub account.
- 5. Create a new account by filling out your Name, Email and Password.
- 6. Choose a password you will remember. If you can, write it down somewhere or note it in your phone or take a picture of it with your phone. If you forget your password, you can request a password reset be sent to your email address.
- 7. The last step to creating your LearningHub account is activating it. To do so, go to your email account that you signed up with. You'll see a confirmation email from LearningHub.



#### Go to <a href="https://learninghub.phsa.ca/Learner/Home">https://learninghub.phsa.ca/Learner/Home</a>



Create a new account by filling out your Name, Email and Password in the form.



After you 'Create Account', go to your email account that you signed up with to activate the account





To activate your account you'll need to click on 'Read and agree' to the terms and conditions (you'll need to scroll to bottom, then accept)



LearningHub will ask what organization you work for. If you're working for VCH, or in harm reduction or overdose in the VCH area, you can choose VCH. It will ask about your role, if you are an employee of a community organization (like an OPS or housing site), choose "Affiliate/ Contractor".





Fill in your Profile with your name and work information. The items with a red \* (Name, agency, title) are required and the rest are optional. Click "complete profile".

Complete your prome				
Name *	Preventing artifice	n Exercise core.	duction	
Preferred Name	harm	re	duction	
Password Recovery Email				
	Work Informat	ion		
Affiliated Organization *	Vancouver Coa	Vancouver Coastal Health		
Department	E.g. Corporate	E.g. Corporate Office		
Job Title*	OPS Peer Supe	OPS Peer Supervisor		
Location	E.g. 899 W 12t	E.g. 899 W 12th Ave, Vancouver		
Contact Number			Extension	
Manager	First name	La	ist name	
Manager's Email				
	COMPLETE	PROFILE		

You will see your profile! Click on 'back to LearningHub' to login and search for courses.

	Learn	ing <b>Hub</b>	Switch profile +	Help	Log out				
« Back to LearningHub	Vancou Coasta	ver AlHealth							
harm reduction									
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Account Information	n	Profile Informatio	n 🖍 Change						
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Password		Job Title							
Change		OPS Peer Supervisor							
	Add another healt	h organization profile							
Contact us to update your health organization									



Once you are logged into your Learning Hub account, you can search for '**Online Street Degree'** in the search field:

My Courses Learning History		LearningHub CCRS Integrated	Search	Help	Test PHSA · Volunteers
O online street degree	>				Search Courses

You should see several courses pop up from your search including:

- Online Street Degree Advanced Overdose Response (course code: 27846)
- Online Street Degree First Responders Collab (course code: 28486)
- Online Street Degree Managing Medical Emergencies (course code: 28485)

Choose the course you'd like to take by clicking on it.

EXAMPLE:

Click here on course title

#### **Online Street Degree – Advanced Overdose Response**

This online learning module is intended for anyone who wants to learn more about advanced approaches for responding to overdoses. It is designed for peers and other people working on the frontlines at overdose prevention site, supervised consumption sites and/or in outreach.

eLearning Course 🕔 3 hours 🐘 Emergency Management



FNHA FHA HEABC IHA VIHA NHA Other PHC PHSA Public VCH



Click on 'Register Course' and then 'Start Course'



You should be ready to get started on the course now.

If you run into challenges, please email overdoseresponse@vch.ca



**SAVING YOUR WORK:** You don't have to complete the whole training in one sitting. When you feel you need a break you can simply click on 'Save Results and Exit'. You can find the 'Save Results and Exit' button by scrolling to the top of the PRIMARY Chrome window – it is always at the very top right corner of the LearningHub platform page.

# Save your work at any time by clicking this



**RETURNING TO COURSE HOME PAGE AND COMPLETING COURSE:** When you've completed the training you can 'Save Results and Exit'. This will bring you back to the course home page where you can complete the evaluation. Once you have completed both the learning module and the evaluation you have completed the course. You will be emailed a certificate of completion but it may take some time (won't be immediate) as the certificate is generate by humans on the VCH Overdose Emergency Response Team and not by a machine. Thanks for your patience and feel free to email <u>overdoseresponse@vch.ca</u> if ever you have questions.